

Projects

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Functionality

The **Contacts: Projects** function tells you which projects a contact (Firm or Person) is assigned to, facilitating management of your project teams where contacts have multiple projects as Clients or as Team members. The particular record below is in the Christou Architects Firm record, and we can see that the firm is listed as part of the team for the “Megatowers Training Sample” (a fake project). Entries are auto-generated and dynamically displayed.

In either case, the line item displays the project number, project name, and project address. By clicking the red arrow, we can go directly to the relevant project **Details** page.

The screenshot shows the iProjects application interface. At the top, there's a navigation bar with 'iProjects' logo and '25446 - Fantasy Projects (Firm)'. Below this are tabs for 'Email', 'Contacts', and 'Projects'. The 'Contacts' tab is selected. Underneath are sub-tabs: 'New', 'Delete', 'Find', 'Modify Find', 'Find All', and 'Show List'. A secondary set of tabs includes 'Details', 'Map', 'Projects', 'Email', 'Staff', 'Notes', and 'ToDo List'. The 'Projects' tab is active, displaying a table with the following columns: Project #, Project Name, and Project Address. Below this table, there is a section titled 'As Team Member' with two rows of data:

Project #	Project Name	Project Address
▶ 225A	Megatowers Training Sample	100 St Kilda Rd
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Related UserGuides

For help with:

- ❖ Displaying your key contacts on the Home page, see UserGuide 1.2: My Contacts.
- ❖ Creating new contacts: See UserGuide [3.1: Contacts: Menu Bar Functions.](#)
- ❖ Managing the **Contacts** database: See UseGuide [3.2: Contacts: Details.](#)
- ❖ Linking contacts and email addresses: UseGuide [3.2: Contacts: Details.](#)
- ❖ Connecting persons to firms: See UserGuide [3.4: Contacts: Email.](#)
- ❖ Using the Map, Notes and ToDo functions: See UserGuide [3.6: Contacts: Map, Notes & ToDo List.](#)